

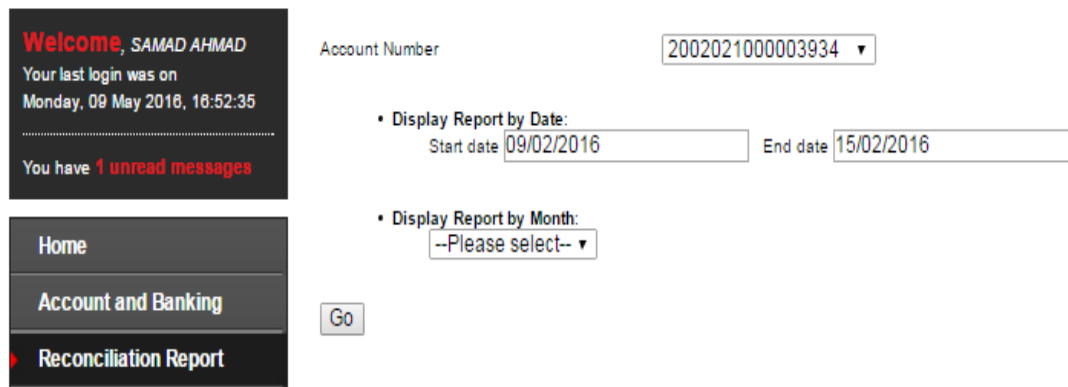
AGRONetBIZ Section 10: Reconciliation Report

10.1 Download Reconciliation Report

1. Single User, Initiator or Viewer login to AGRONetBIZ website as below.



2. Click "Reconciliation Report" as below.



3. Select "Account Number" required in the box. Choose either one Reconciliation Report to display by Date or by Month. If choose display by date, select "Start date" and "End date". If choose display by month, select month required in the box.

Welcome, SAMAD AHMAD
Your last login was on Monday, 09 May 2016, 16:52:35
You have 1 unread messages

Account Number: 2002021000003934

- Display Report by Date: Start date 09/02/2016 End date 15/02/2016
- Display Report by Month: --Please select--

Go

Home
Account and Banking
Reconciliation Report

4. After choose method to display report (for example by Date), click "Go" as below.

Welcome, SAMAD AHMAD
Your last login was on Monday, 09 May 2016, 16:52:35
You have 1 unread messages

Account Number: 2002021000003934

- Display Report by Date: Start date 09/02/2016 End date 15/02/2016
- Display Report by Month: --Please select--

Go

Home
Account and Banking
Reconciliation Report

5. Click "Download" to download Reconciliation Report as below.

Welcome, SAMAD AHMAD
Your last login was on Monday, 09 May 2016, 16:52:35
You have 1 unread messages

Account Number: 2002021000003934

- Display Report by Date: Start date 09/02/2016 End date 15/02/2016
- Display Report by Month: --Please select--

Go

Transaction Date	Description	Channel	Debit	Credit	Balance
12/02/16 14:49:24	CREDIT ADVICE			RM 100.00	RM 2,053.95
11/02/16 16:25:29	CREDIT ADVICE			RM 100.00	RM 1,953.95

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Profile Management

6. Reconciliation Report will download to computer. Click the Reconciliation Report at your computer to view.